

## **Terms and Conditions – TIA Events**

**All Tourism Industry Aotearoa (TIA) events are subject to the following terms and conditions, unless otherwise stated:**

### **1. Registration**

#### **1.1. Registration**

Registration for an event implies that the delegate will attend and must pay the registration fee prior to the commencement of the event.

#### **1.2. Registration Acceptance**

Consideration and acceptance of your application to participate at the Event is at the sole discretion of TIA. TIA is under no obligation to provide you with any reasons for their acceptance or rejection of your application to attend.

### **2. Fees and Payment**

#### **2.1. Registration Fee**

The Registration Fee is due and payable immediately by credit card via the event registration portal. Payment via invoice is by agreement with TIA only and must be paid in full within 30 days of issue by TIA, and in any case no later than 15 business days prior to the event.

#### **2.2. Member Rate Entitlement**

- a. The 'Member' registration fees apply only to those delegates whose organisation are current financial members of TIA at the time that the event is held.
- b. Where the delegates organisation ceases to be a financial member of TIA at the time the event is held, the delegate will automatically be invoiced for the difference between the member and non-member rate, and must make payment prior to attending the event.

#### **2.3. GST**

Participants agree to pay all applicable GST in connection with the event outlined on the event website.

#### **2.4. Other costs**

You are responsible for all costs associated with your attendance at the Event including, without limitation, travel and accommodation costs. TIA will not be responsible for any costs or disbursements that you incur as a result of your attendance.

### **3. Cancellation Policy**

- 3.1. All cancellations must be made in writing. Cancellation fees apply regardless of whether the registration fee has been paid and need to be paid within 10 working days of cancellation being made.
- 3.2. In the event that the original registered attendee can no longer attend the event, TIA welcomes a substitute attendee, provided that the attendee's organisation notifies TIA of the change prior to the commencement of the event.
- 3.3. A full refund of the registration fee will be made if a cancellation is received in writing six weeks or more prior to the commencement of the event.
- 3.4. A 50% refund of the registration fee will be made if a cancellation is received in writing after six weeks and before three weeks prior to the commencement of the event.
- 3.5. No full or part refund will be payable where there is less than three weeks notice before the commencement of the event.

### **4. Event Changes or Cancellation**

- 4.1. TIA reserves the right to substitute presenters, make alterations, reschedule or cancel events where circumstances are beyond its control.
- 4.2. In the unlikely event of an event being cancelled by TIA, a full refund will be made. Liability will be limited to the amount of the fee paid by the delegate.
- 4.3. If, for whatever reason, the event must be postponed and the dates need to be changed, the organisers shall not be liable for any expenditure, damage or loss incurred by the delegate.
- 4.4. If such a postponement occurs, the registration between the delegate and the TIA shall remain in force and will be subject to the TIA cancellation policy.

### **5. Health & Safety**

- 5.1. Delegates will adhere to all fire, health and safety regulations while at the event.
- 5.2. All events are smoke-free events.

## **6. Special Dietary/Physical Requirements**

- 6.1. Will only be catered for if requested before the event registration closing date.
- 6.2. Please indicate any special requirements at the time of online registration or email [events@tia.org.nz](mailto:events@tia.org.nz) with your specifications.

## **7. Speaker's Views**

- 7.1. Views expressed by TIA event speakers are their own.
- 7.2. TIA cannot accept liability for advice given, or views expressed, by any speaker at TIA events or in any material provided to delegates by our guest speakers.

## **8. Image Release**

- 8.1. In registering for TIA events, delegates grant permission to TIA, its agents and others working under its authority, to take and to have full and free use of video/photographs containing their image/likeness. It is understood these images may be used for promotional, news, on-line/multimedia, research and/or educational purposes by and for TIA.
- 8.2. Delegates agree that they are not entitled to remuneration, residuals, royalties or any other payment from TIA in respect of their image/likeness or its use.
- 8.3. Delegates release, discharge, and hold harmless, TIA and its agents from any and all claims, demands or causes of actions that they may hereafter have by reason of anything contained in the photographs or video.
- 8.4. Should a delegate not agree to the above image release, they must advise TIA by contacting [events@tia.org.nz](mailto:events@tia.org.nz)

## **9. Promotional material**

Delegates are not permitted to distribute or display promotional materials at the Event without prior consent from TIA.

## **10. Compliance with law**

You will ensure that you, and each of your employees, contractors and representatives, comply with all applicable New Zealand law at all times during your participation in the Event.

## **11. Governing law**

These terms and conditions shall be governed by New Zealand law and the courts of New Zealand shall have non-exclusive jurisdiction to hear and

determine all issues which may arise under or in connection with these terms and conditions.

## **12. Privacy**

- 12.1. TIA may collect personal information from you (such as your name, home/business address and email) for the purpose of facilitating your participation in the Event. It may be provided to other event related organisations or entities (such as other event participants, event sponsors/partners and event contractors) for the purpose of event management or TIA may use it to contact you in the future for purposes relating to the Event.
- 12.2. If you wish to opt-out of your information being shared with event sponsors then you must select this at the time of online registration.

## **13. Insurance**

- 13.1. It is the responsibility of the delegate to arrange appropriate insurance cover in connection with their attendance at TIA events.
- 13.2. TIA cannot be held liable for any loss, liability or damage to personal property.

**If you have any questions about these Terms & Conditions, please email [events@tia.org.nz](mailto:events@tia.org.nz)**